

# *Nomination Forms*

**INDIANA SMALL & RURAL SCHOOLS  
ASSOCIATION, INC.**

**2024-2025  
Rural Teacher of the Year**

**NOMINATION DEADLINE –  
Received by Friday , April 12, 2024**

**\$1000 Cash Award Sponsored by  
Indiana Farm Bureau, Inc.**

**Award \$1,000**

**The Indiana Rural Teacher of the Year  
will also be nominated and represent the ISRSA in the:**

***National Rural***

***Teacher of the Year Program***

***National Rural Education Association***

**(\$2000 Awarded to the Teacher  
and \$1000 to the School District)**

**[www.indianasmallandrural.org](http://www.indianasmallandrural.org)**

# 2024 - 2025 Indiana Rural Teacher of the Year Nomination Cover Sheet

Name of Nominee \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\_\_\_\_\_

Email Address \_\_\_\_\_

School Name \_\_\_\_\_

School Telephone (\_\_\_\_\_) \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Number of students in Nominee's School District \_\_\_\_\_

Number of students in Nominee's School Building \_\_\_\_\_

Subject(s) and Grade Level(s) taught

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Years in present position \_\_\_\_\_ Years of Teaching Experience \_\_\_\_\_

By completing this form, I give my permission that any or all of the attached materials (other than home address, and telephone) may be shared with all persons involved in the selection and promotion of the INDIANA RURAL TEACHER OF THE YEAR. If selected as the Indiana Rural Teacher of the Year, I agree that my application may be submitted to the NREA for participation in the 2024 - 2025, NATIONAL RURAL TEACHER OF THE YEAR program. If selected as the NATIONAL RURAL TEACHER OF THE YEAR, I agree to make every reasonable effort to fulfill all responsibilities as required.\*

\_\_\_\_\_  
Signature of the Applicant/ Nominee \_\_\_\_\_ Date \_\_\_\_\_

- Attendance expected at NREA Convention.
- Up to \$1500 for travel expenses paid by the Indiana Small and Rural Schools Association
- Possible Indiana Farm Bureau event (s) for recognition.
- Other possible events as requested by the ISRSA/NREA/Indiana Farm Bureau

## **APPLICATION / NOMINATIONS SHOULD BE SENT TO:**

The Indiana Rural Teacher of the Year nomination may be submitted by email in a PDF or Microsoft Office Word document using the information below. Please check for confirmation of receipt, if submitted electronically.

### **INDIANA SMALL AND RURAL SCHOOLS ASSOCIATION, INC.**

**Rural Teacher of the Year Program**  
C/O Christopher Lagoni, Executive Director

indianasmallandrural@gmail.com  
765-437-2636

#### Qualifications:

1. The teacher nominated must be directly involved in Pre K - 12 classroom instruction in a public or non-public rural school.
2. The individual may be nominated only for his/ her position or role in rural education.
3. To be eligible for consideration as the 2024 - 2025, INDIANA RURAL TEACHER OF THE YEAR, nominees must hold a Pre-K-12 teaching position in Indiana during the spring of 2024.
4. An application form must be completed for each nominee.
5. Each section of the application packet has a maximum length requirement.
6. Letters of recommendation should be single or double spaced on letterhead or personal stationery.
7. Each application response should be double-spaced, on one side only, with one-inch margins, on 8.5 x 11 inch, white paper, and may not use a font size smaller than 12 point.
8. The applicant's name must appear on every page of the application packet and pages numbered (upper right corner preferred).
9. All materials should be stapled/secured together in the upper left corner.
10. Upon selection as Indiana Rural Teacher of the Year, the nominee agrees to work in collaboration with their school to complete the National Rural Teacher of the Year Application - nrea.net

## **Proposed 2024-2025 Indiana Rural Teacher of the Year Schedule**

**-By Friday, April 2024 -Award Announcement –**

**-By Friday, May 2024 -Award Recipient and School Submit NREA  
National Rural Teacher of the Year Packet**

# Packet Sections for the Application/Nomination

- Please label each section of your Nomination Packet
- Please number and place the Nominee's name in the upper right-hand corner of each page of the application
- Please address letters to: "Indiana Small and Rural Association AND National Rural Education Association Teacher of the Year Committees."

## Section 1. NOMINATOR'S LETTER OF RECOMMENDATION

Please address letters to: "Indiana Small and Rural Association AND National Rural Education Association Teacher of the Year Committees"

Using specific descriptions and examples, succinctly explain what qualities the nominee possesses and what activities have been undertaken, goals accomplished, projects completed, etc. on behalf of schools and students that qualify the nominee as deserving national recognition. **Maximum of one page.**

## Section 2. LETTERS OF RECOMMENDATION

Please address letters to: "Indiana Small and Rural Association AND National Rural Education Association Teacher of the Year Committees"

- THREE letters of recommendation are required in addition to the nominator's letter of recommendation. The letters of recommendation should be selected from three of the five following categories; Administrator, Teacher, Community Member, Parent, and Student. Please address letters to "Indiana Small and Rural Association AND National Rural Education Association Teacher of the Year Committees."

**Each letter of recommendation is limited to a maximum of one page (single or double spaced is accepted).**

## Section 3. BACKGROUND

This is where the nominee describes background, experiences, and activities related to exceptional performance in the educational system/building or district. This could include biographical information, educational background, action photos, awards, honors, community recognition, etc. **The maximum length is two double-spaced pages.**

## Section 4. RESPONSE TO QUESTIONS

The nominee should address the questions that are designed to focus on specific parts of the educator's work using specific examples and information. Please label each of the key areas and question number. The **maximum length is five double-spaced pages** for response to all questions.

These questions are to be completed by the nominee and address key questions which will be used to evaluate the application.

### A. IMPACT ON STUDENTS/STUDENT ACHIEVEMENT

1. How has the applicant incorporated the concepts of higher standards in his/her teaching for all students, used creativity and innovation in the classroom, and demonstrated that all students could succeed in learning at the higher level?
2. How has the applicant consistently over time, demonstrated his/her care for students?

Examples can be from the classroom when working directly with students as well as activities outside the classroom and other non-classroom interactions with students.

## **Packet Sections for the Application/Nomination – page 2**

### **B. COLLABORATION**

1. How has the applicant demonstrated excellence as a contributing member of the collaborative rural community?
2. How has the applicant demonstrated that he/she is a teacher who collaborates with fellow educators, parents, families and the community in an effort to improve teaching and learning, and fosters collaboration and teamwork among students?

### **C. CONTINUOUS LEARNING**

1. How is the individual's commitment to lifelong learning being demonstrated in the form of participation in professional development programs to enhance content knowledge, assisting another faculty with professional development, and/or enabling community activities that provide learning experiences for working adults, senior citizens, and parents?

### **D. LEADERSHIP**

1. How has the applicant exemplified leadership skills that will support and expand student achievement, push traditional limits, and establish attainable goals for the students, and the school district?
2. How has the applicant's leadership in the educational community impacted the school district and the community?  
Examples could be creating links between the school and community and service to the community.

### **E. SUMMARY**

1. Summarize how the applicant demonstrated excellence in fulfillment of a teacher's duties, as well as examples of performance that exceed expectations.

**Employer Confirmation of Application**  
**SCHOOL BUILDING ADMINISTRATOR**

Name \_\_\_\_\_ Title \_\_\_\_\_

School Name \_\_\_\_\_

School Telephone (\_\_\_\_\_) \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

I acknowledge that the nominee, \_\_\_\_\_, is submitting this application with my approval. If the nominee is selected as the INDIANA RURAL TEACHER OF THE YEAR for 2024 - 2025, he/she will be released from classroom responsibilities, as his/her availability allows during the year of that recognition, fulfilling the obligations inherent in serving as the INDIANA RURAL TEACHER OF THE YEAR.\*

\_\_\_\_\_  
Signature of the Building Administrator

\_\_\_\_\_  
Date

**Employer Confirmation of Application**  
**SCHOOL SUPERINTENDENT**

Name \_\_\_\_\_ Title \_\_\_\_\_

School District \_\_\_\_\_

District Telephone (\_\_\_\_\_) \_\_\_\_\_

District Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

I acknowledge that the nominee, \_\_\_\_\_, is submitting this application with my approval. If the nominee is selected as the INDIANA RURAL TEACHER OF THE YEAR for 2024 - 2025, he/she will be released from classroom responsibilities, as his/her availability allows during the year of that recognition, fulfilling the obligations inherent in serving as the INDIANA RURAL TEACHER OF THE YEAR.\*

\_\_\_\_\_  
Signature of the District Superintendent

\_\_\_\_\_  
Date

Possible, but not limited to these activities:

\*Attendance of the Indiana Teacher of the Year is during the NREA Convention – Usually Oct or Nov., 2024

\* Indiana Small and Rural Schools pays up to \$1500 toward expenses

\*Attendance during the 2024 ISRSA Annual Meeting – 1 Day in September 2024 for recognition

\*Attendance during at least one Indiana Farm Bureau event for recognition